

Please find below a step-by-step guide on how to send an E-Schools message to your class teacher.

*First log into E-schools via the school website.*



Contact support



Please login... Picture Login

**Username or Email Address**

**Password**

**LOGIN**

[I've forgotten my password](#)

Type in your user name and password and then click **LOGIN**

*Once you have logged in you will be taken to the home page.*

eSchools MAKING SCHOOLS CLICK

Dashboard My class Me Class Birch Not you? Logout here

Welcome to Birch Miss S Hewitt

My messages New message View all

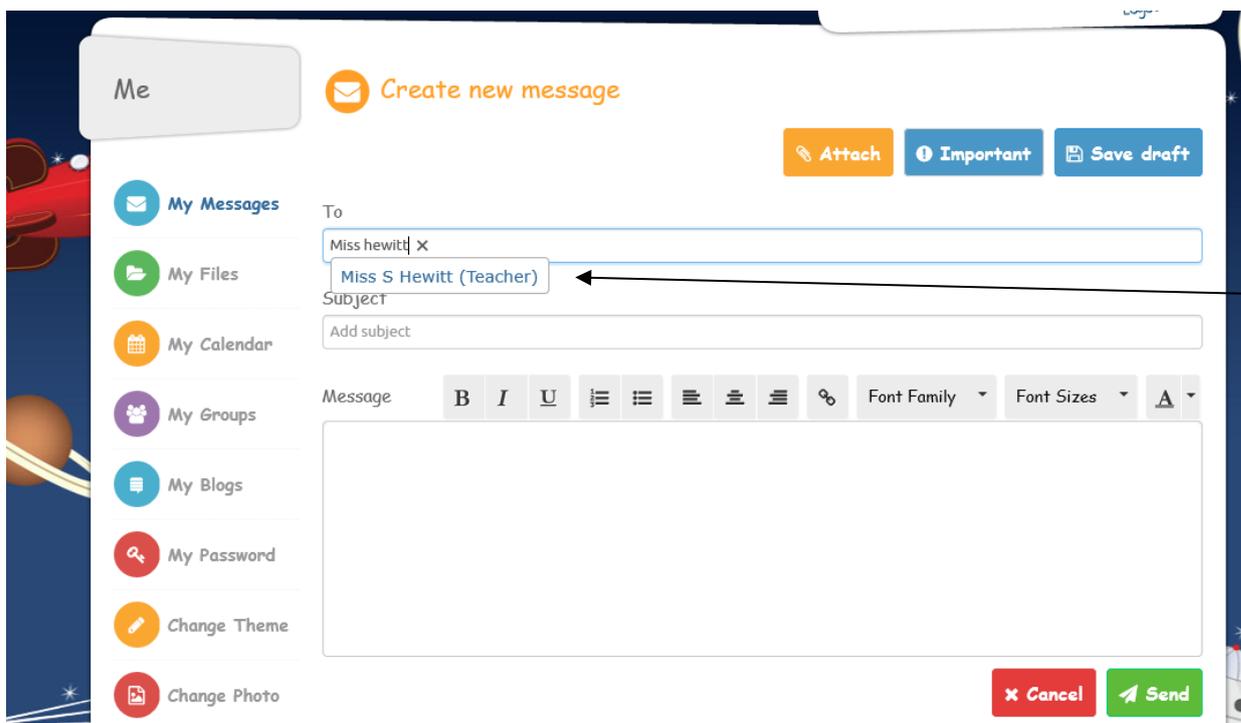
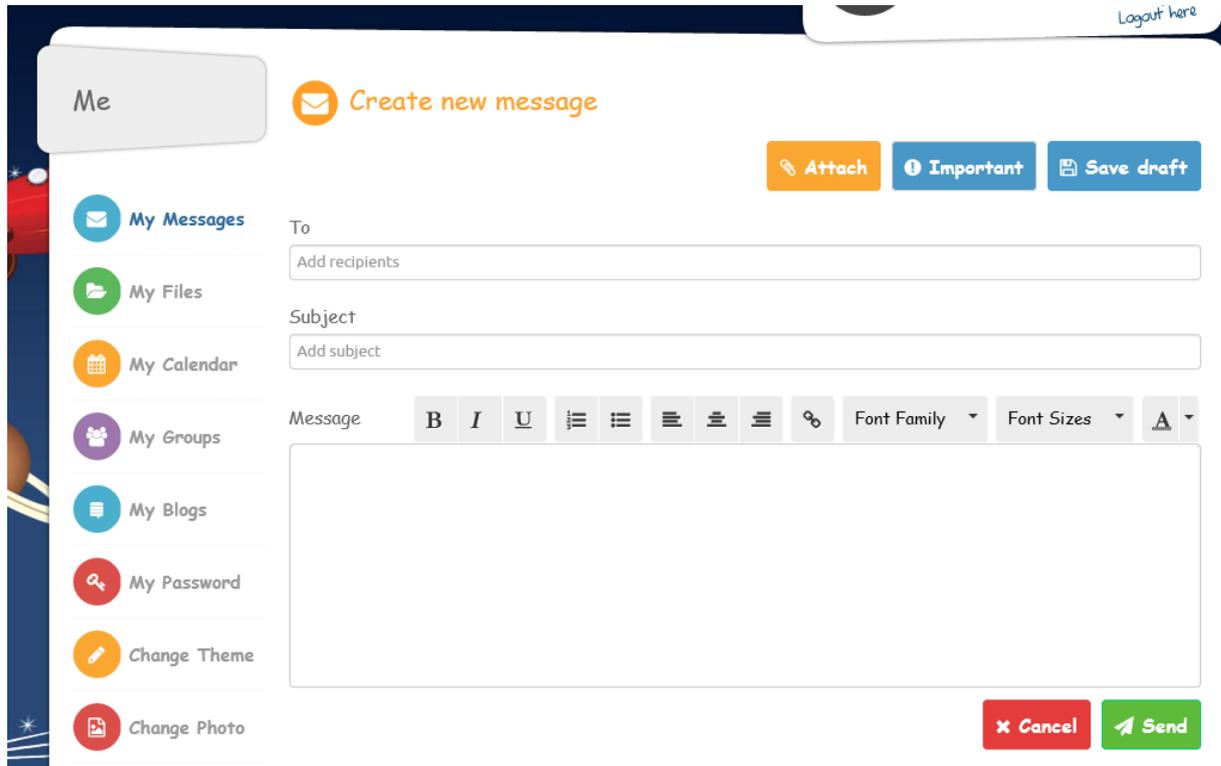
★	From	Subject	📧	Date
☆	Miss S Hewitt	Hello		Today at 3:03 pm
☆	Miss S Brady	Monday's daily q...		Today at 1:47 pm
☆	Miss S Hewitt	Home Learning		Today at 9:27 am

Towers, Tunnels and Turrets

You will see your current messages and the option to send a new message.

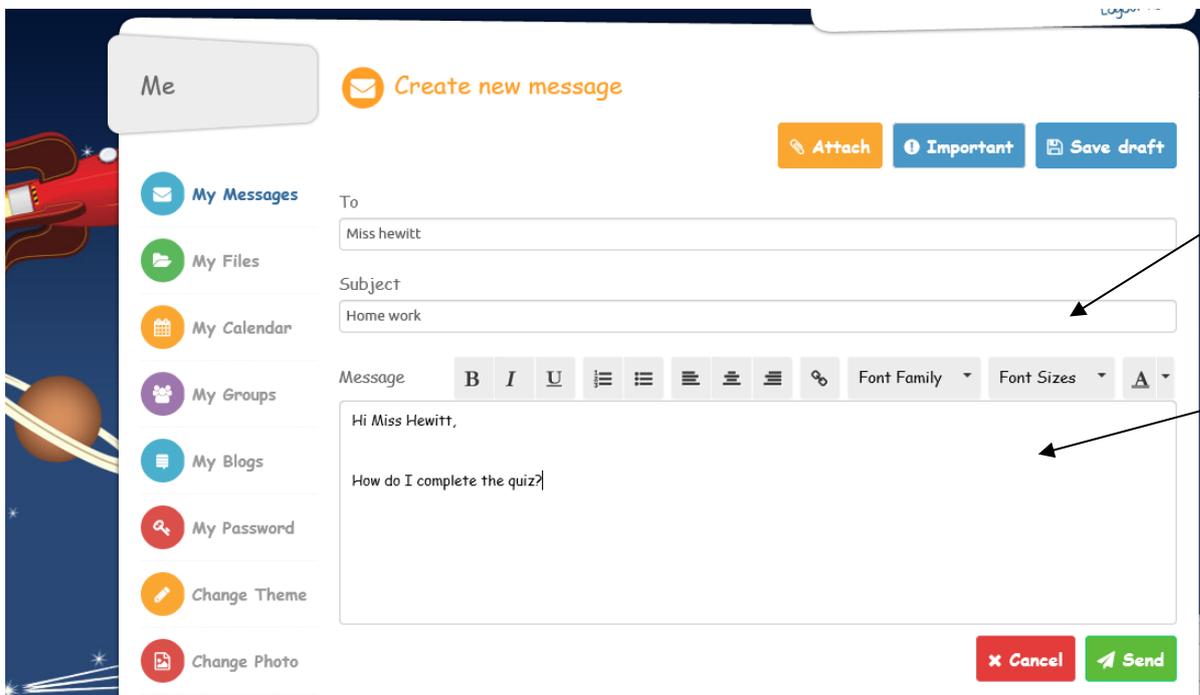
**Click New message**

You will be taken to a new page where you can add the recipient, subject and message.



Begin to type in your teacher's name and it should appear as a drop down tab.

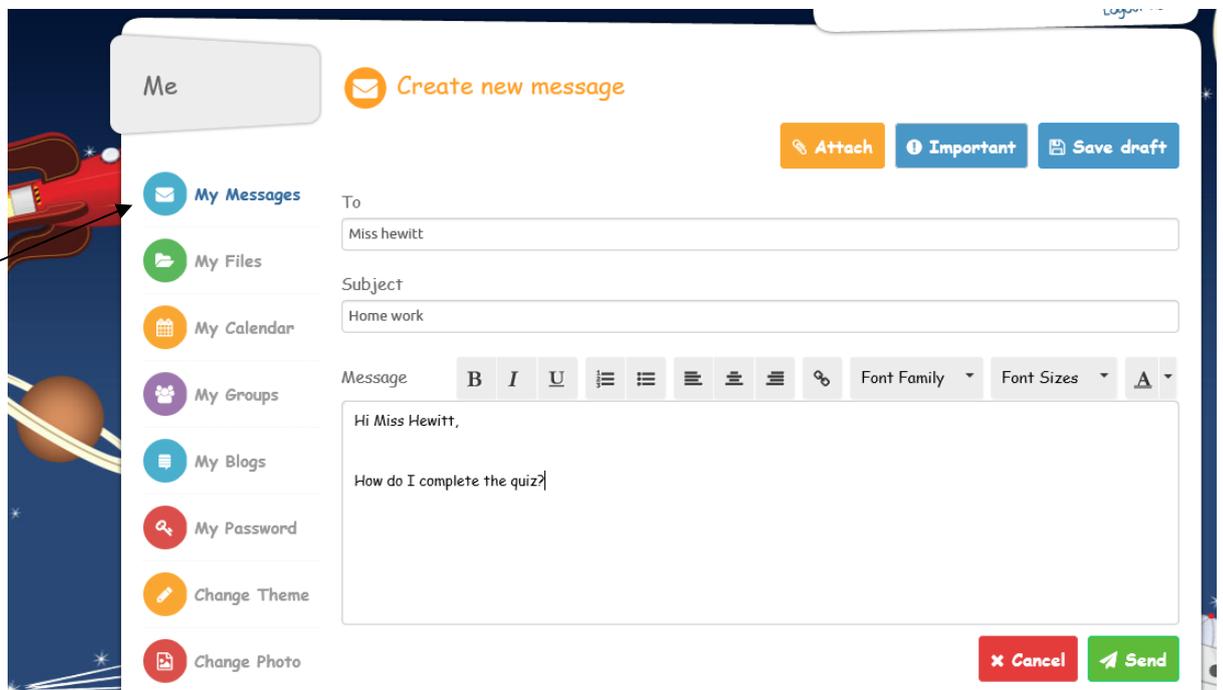
**Select it.**



Type in the subject of the email.

Then type your message.

Then click Send.



Click on My Messages to see if you have an unread messages in your inbox.

Your message will appear here. Remember to log-out once you have finished.

The screenshot shows an email inbox interface. On the left is a sidebar with a 'Me' profile card and several menu items: 'My Messages', 'My Files', 'My Calendar', 'My Groups', 'My Blogs', 'My Password', and 'Change Theme'. The main area is titled 'Inbox' and features a 'New message' button, an 'Action' dropdown, and navigation tabs for 'Inbox', 'Starred', 'Drafts', 'Sent', and 'Trash'. A search icon is also present. Below the navigation is a table of three email entries. The first entry is from 'Miss S Hewitt' with the subject 'Hello', received at 3:03 PM. The second is from 'Miss S Brady' with the subject 'Monday's daily quiz info...', received at 1:47 PM. The third is from 'Miss S Hewitt' with the subject 'Home Learning', received at 9:27 AM. A status message below the table reads 'Showing 1 to 3 of 3 entries'.

<input type="checkbox"/>	★	From	Subject	Received date
<input type="checkbox"/>	★	Miss S Hewitt	Hello	Today at 3:03 PM
<input type="checkbox"/>	★	Miss S Brady	Monday's daily quiz info...	Today at 1:47 PM
<input type="checkbox"/>	★	Miss S Hewitt	Home Learning	Today at 9:27 AM

Showing 1 to 3 of 3 entries